



Notice for Inviting Expression of Interest

1. The Hong Kong Academy for Performing Arts hereby invites company to express interest for the below project:

Supply, Installation and Commissioning of Stage Lighting Equipment for the Studio Theatre and Amphitheatre (Tender Ref. APA-PT3646)

2. Applicant must meet the following minimum requirements:
 - (a) Satisfactorily completed at least three projects similar to the aforementioned with the following criteria:
 - i.) On the contractor list in the Government/Non-Governmental Organization/ Tertiary education institutions for lighting installation category or other related category for performance venues/studios or other related category in theatre lighting system and related equipment installation in the last continuously 10 years prior to September 2024; and
 - ii.) Approx. over HK\$3 million in each contract for stage lighting system and installation in performance venues/studios in the last continuously 10 years prior to September 2024, preferably involving system, console and fixtures related for stage lighting installation.
 - (b) Strong in-house workforce in Hong Kong; and
 - (c) Strong technical and financial position.

If your company fulfill the above requirements and would like to express interest, please contact Mr. Ricky Cheung, Supplies Manager, at 2584 8564 or by e-mail rickycheung@hkapa.edu to request for the Prequalification of Tenderer Form and Checklist.

3. Applicants must fill in the Prequalification of Tenderer Form & Checklist with supporting documents, Application Form for Inclusion in the Registered Suppliers List (if you are new vendor) and submit to the Academy by depositing into the tender box at the entrance of Administration Block of the Academy at 1 Gloucester Road, Wanchai, Hong Kong on or before 11:00 a.m., 9 October 2024.
4. In the event of Tropical Cyclone Signal No. 8 or above or a Black Rainstorm Warning Signal is hoisted between 8:30 a.m. and 11:00 a.m. on the closing date, the closing time will be postponed to 11:00 a.m. on the following working day. Saturday is specifically not regarded as a working day.
5. Late submission will not be considered.

Ms. Bernice Chan
Bursar